

**Dawson Legal Documents & Services**  
2855 South 4<sup>th</sup> Avenue, Suite 120  
Yuma, Arizona 85364  
928.726.6661

## **TO OUR VALUED CLIENTS**

Enclosed is a divorce with children questionnaire. We have tried to make this questionnaire as simple as possible, but we realize that legal matters can be hard to understand.

If you have any trouble understanding what is being asked for, or you do not have some of the information available, please **do not worry!** Simply get in touch with us and we will help you complete the questionnaire and answer any questions you may have.

This confidential questionnaire is not a legal document. Please do not feel like you need to type in your answers (unless you really want to). Printing legibly in pen or pencil works perfectly.

Once again, we want to make this difficult process as easy as we can for you. We are always available to help, and we will do everything we can to answer your questions.

Sincerely,  
DAWSON LEGAL DOCUMENTS & SERVICES

## CONFIDENTIAL CLIENT QUESTIONNAIRE

### DISSOLUTION OF MARRIAGE WITH MINOR CHILDREN

IMPORTANT QUESTIONS REGARDING YOUR CASE		
You OR your spouse are living in Arizona, and have lived continuously in Arizona for at least 90 days prior to today's date.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
The children are currently living in Arizona, and have lived in Arizona from birth or for at least six months.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
There are no previous or pending court orders or hearings regarding you, your spouse, or the children.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
The wife is not currently pregnant.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
There are no disputes over husband's paternity of the children.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Your spouse is not an active duty military member.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
As far as you know, your spouse has never used Dawson Documents in the past.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
You are not currently represented by an attorney.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<p><b>Note:</b> If you answered 'NO' to any of the above statements, please stop and get in touch with us to see if we can help you with your case. If we cannot, we will be happy to help you find a local attorney, answer any general questions, or direct you to helpful Court resources.</p>		

NOTICE
<p>Dawson Legal Documents &amp; Services are not attorneys and do not work for an attorney. We are Arizona Certified Legal Document Preparers (AZCLDP) certified through the Arizona Supreme Court. As such, we cannot offer legal advice or represent you in this matter. In addition, there is no attorney-client privilege.</p> <p>We can provide the following services: preparation of your legal documents, offer you general information regarding legal matters, and help arrange for filing and service of your documents. Though there is no attorney-client privilege, all of your information is kept strictly confidential.</p>

COSTS
<p>There are three types of costs associated with this case. There are document preparation fees (payable to Dawson Documents), court costs/filing fees (payable to the Clerk of the Superior Court), and costs related to the service of your documents on your spouse (payable to a third party).</p> <p><b>Document Preparation Costs:</b> Dawson Documents' charges a \$400 flat fee for the preparation of your documents. We will not bill you for additional hours, consultations, or follow up documents that need to be prepared to finalize your divorce.</p> <p><b>Court Fees:</b> Court fees vary by venue, but are typically in the \$250 to \$350 range. You can typically arrange a payment plan (called a 'deferral') with the court if you are unable to pay the fees up front. Some clients may also qualify to have their court fees waived.</p> <p><b>Service Costs:</b> Service costs vary by method and location of service. These costs are typically in the \$0 to \$100 range. "Service" is simply providing the other party with copies of the papers you file with the court. There are very specific court rules which govern how service is done, and what constitutes adequate proof of service.</p>

OFFICE USE ONLY
<p>Interpreter Required? <input type="checkbox"/></p> <p>Client Name: _____ Receipt Date: _____</p> <p>Assigned To: _____</p>

**YOUR INFORMATION**

<b>Name</b> <i>(LAST, First, M.I.):</i>	
<b>Mailing Address:</b>	
<b>Physical Address:</b> <i>(if different than mailing)</i>	
<b>How Long in Arizona?</b>	
<b>Contact Phone:</b>	
<b>Contact e-mail:</b>	
<b>Date of Birth:</b>	
<b>SSN:</b>	
<b>Job Title:</b>	

**SPOUSE'S INFORMATION**

<b>Name</b> <i>(LAST, First, M.I.):</i>	
<b>Mailing Address:</b>	
<b>Physical Address:</b> <i>(if different than mailing)</i>	
<b>How Long in Arizona?</b>	
<b>Date of Birth:</b>	
<b>SSN:</b>	
<b>Job Title:</b>	

**MINOR CHILDREN – GENERAL INFORMATION**

	Child 1	Child 2	Child 3
<b>Name</b> <i>(LAST, First, M.I.):</i>			
<b>Date of Birth</b>			
<b>SSN:</b>			
<b>Any Previous or Pending Court Orders Regarding the Child? If so, please describe.</b>			
	Child 4	Child 5	Child 6
<b>Name</b> <i>(LAST, First, M.I.):</i>			
<b>Date of Birth</b>			
<b>SSN:</b>			
<b>Any Previous or Pending Court Orders Regarding the Child? If so, please describe.</b>			

**MINOR CHILDREN - RESIDENTIAL HISTORY FOR PAST 5 YEARS**

<b>During</b>	<b>Address</b>	<b>Living With</b>
<b>From:</b>		
<b>To:</b> Present		
<b>From:</b>		
<b>To:</b>		
<b>From:</b>		
<b>To:</b>		
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<b>From:</b>		
<b>To:</b>		
<b>From:</b>		
<b>To:</b>		

### GENERAL INFORMATION ABOUT THE MARRIAGE

<b>Date of Marriage:</b>	
<b>Place of Marriage:</b>	<b>City:</b> <b>County:</b> <b>State:</b>

<b>Are you and your spouse living separate and apart?</b>	<input type="checkbox"/> <b>Yes</b>	<input type="checkbox"/> <b>No</b>
<b>If yes, what was the last date you lived together:</b>		

<b>Is this a non-covenant (standard) marriage? If you are not sure what a covenant marriage is, there is a very good chance that you have a non-covenant marriage. Covenant marriages are a very specialized and uncommon form of marriage.</b>	<input type="checkbox"/> <b>Yes</b>	<input type="checkbox"/> <b>No</b>
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<b>Was there any significant domestic violence between the parties?</b>	<input type="checkbox"/> <b>Yes</b>	<input type="checkbox"/> <b>No</b>
<b>If yes, please detail:</b>		
<b>Are there any protective orders in place?</b>	<input type="checkbox"/> <b>Yes</b>	<input type="checkbox"/> <b>No</b>
<b>If yes, please detail:</b>		

### SPOUSAL MAINTENANCE (ALIMONY)

<b>Should spousal maintenance (Alimony) be paid?</b>	<input type="checkbox"/> <b>Yes</b>	<input type="checkbox"/> <b>No</b>
<b>If yes, who should pay?</b>	<input type="checkbox"/> <b>Husband</b> <input type="checkbox"/> <b>Wife</b>	
<b>And for what reason(s)?</b>	<input type="checkbox"/> <b>The marriage was of a long duration and the person to receive spousal maintenance is of an age that precludes the ability to provide for their own reasonable needs.</b>	
	<input type="checkbox"/> <b>The person to receive spousal maintenance lacks sufficient property to provide for their own reasonable needs.</b>	
	<input type="checkbox"/> <b>The person to receive spousal maintenance is the custodian of children whose age or condition keeps that person from being adequately employed outside the home.</b>	
	<input type="checkbox"/> <b>The person to receive spousal maintenance contributed to the educational opportunities of their spouse.</b>	
<b>How much spousal maintenance do you think should be paid per month?</b>	\$	

### NAME CHANGE

<b>Do you want your unmarried/maiden name restored to you?</b>	<input type="checkbox"/> <b>Yes</b>	<input type="checkbox"/> <b>No</b>	
<b>If yes, what is your current legal name?</b>	<b>First:</b>	<b>Middle:</b>	<b>Last:</b>
<b>If yes, what do you want it restored to?</b>	<b>First:</b>	<b>Middle:</b>	<b>Last:</b>

### CHILD SUPPORT FACTORS

	Father	Mother
Monthly Gross Income	\$	\$
Spousal Maintenance paid	\$	\$
Spousal Maintenance received	\$	\$
Child Support paid to a Third Party	\$	\$
Number of children from other relationships that live with you (natural or adopted)		
Health/Dental/Vision insurance premiums paid for coverage of the children	\$	\$
Child care expenses paid (e.g. daycare, babysitting)	\$	\$
Educational expenses paid for the children (e.g. private school tuition)	\$	\$
Expenses related to extraordinary/special needs children	\$	\$
Have the parties previously reached an agreement regarding child support that you want to ask the Court for?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, what is the agreed upon amount of monthly child support?		

### DEPENDENT CHILD TAX EXEMPTION & CHILDREN'S INSURANCE

<b>How should the dependent child tax exemption benefit be divided?</b>			
(pick one)	<input type="checkbox"/>	In proportion to the parties' incomes (e.g. if husband and wife make the same amount of money they would each get to claim the children half the years)	
	<input type="checkbox"/>	Father gets to claim the child(ren) every year	
	<input type="checkbox"/>	Mother gets to claim the child(ren) every year	
	<input type="checkbox"/>	Other. Please detail:	
<b>Who should be responsible for the child(ren)'s health insurance coverage?</b>		<input type="checkbox"/> Mother	<input type="checkbox"/> Father

### LEGAL DECISION-MAKING (CUSTODY) AND PARENTING TIME

<b>Type of legal decision-making (custody) you are asking for:</b>	<input type="checkbox"/> <b>Joint Decision-Making</b>	<input type="checkbox"/> <b>Sole Decision-Making to Mother</b>	<input type="checkbox"/> <b>Sole Decision-Making to Father</b>
<b>Type of physical custody you are asking for:</b>	<input type="checkbox"/> <b>Equal Physical Custody</b>	<input type="checkbox"/> <b>Mother Primary with Father having visitation</b>	<input type="checkbox"/> <b>Father Primary with Mother having visitation</b>
<b>Outline the parenting time schedule you are asking for:</b>			

**PROPERTY & DEBT**

**Real Property (Homes & Real Estate)**

<u>Property Address / Description:</u>  	<u>Estimated Market Value:</u>  <u>List Mortgages/Liens on property. Include Creditors name, account #, and approximate current balance:</u>	<u>Who should be awarded this property?</u>  <u>Who should pay this debt?</u>
<u>Property Address / Description:</u>  	<u>Estimated Market Value:</u>  <u>List Mortgages/Liens on property. Include Creditors name, account #, and approximate current balance:</u>	<u>Who should be awarded this property?</u>  <u>Who should pay this debt?</u>
<u>Property Address / Description:</u>  	<u>Estimated Market Value:</u>  <u>List Mortgages/Liens on property. Include Creditors name, account #, and approximate current balance:</u>	<u>Who should be awarded this property?</u>  <u>Who should pay this debt?</u>

**Vehicles**

<u>Year, Make &amp; Model:</u>  <u>VIN:</u>	<u>Estimated Market Value:</u>  <u>List Vehicle Loans/Liens on vehicle. Include Creditors name, account #, and approximate current balance:</u>	<u>Who should be awarded this vehicle?</u>  <u>Who should pay this debt?</u>
<u>Year, Make &amp; Model:</u>  <u>VIN:</u>	<u>Estimated Market Value:</u>  <u>List Vehicle Loans/Liens on vehicle. Include Creditors name, account #, and approximate current balance:</u>	<u>Who should be awarded this vehicle?</u>  <u>Who should pay this debt?</u>
<u>Year, Make &amp; Model:</u>  <u>VIN:</u>	<u>Estimated Market Value:</u>  <u>List Vehicle Loans/Liens on vehicle. Include Creditors name, account #, and approximate current balance:</u>	<u>Who should be awarded this vehicle?</u>  <u>Who should pay this debt?</u>

**PROPERTY & DEBT (CONTINUED)**

**Retirement Accounts/Benefits (IRA's, 401(k)'s, pensions & survivor benefits)**

<u>Description (be specific as possible including account #'s, who is administering benefit, etc.):</u>	<u>Estimated Current Value:</u>	<u>How do you want this awarded?</u>
<u>Description (be specific as possible including account #'s, who is administering benefit, etc.):</u>	<u>Estimated Current Value:</u>	<u>How do you want this awarded?</u>
<u>Description (be specific as possible including account #'s, who is administering benefit, etc.):</u>	<u>Estimated Current Value:</u>	<u>How do you want this awarded?</u>

**Other Personal Property (Stocks, Bonds, & anything else)**

<u>Description (be specific as possible):</u>	<u>Estimated Current Value:</u>	<u>How do you want this awarded?</u>
<u>Description (be specific as possible):</u>	<u>Estimated Current Value:</u>	<u>How do you want this awarded?</u>
<u>Description (be specific as possible):</u>	<u>Estimated Current Value:</u>	<u>How do you want this awarded?</u>
<u>Description (be specific as possible):</u>	<u>Estimated Current Value:</u>	<u>How do you want this awarded?</u>
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<u>Description (be specific as possible):</u>	<u>Estimated Current Value:</u>	<u>How do you want this awarded?</u>
<u>Description (be specific as possible):</u>	<u>Estimated Current Value:</u>	<u>How do you want this awarded?</u>



**PROPERTY & DEBT (CONTINUED)**

<b>Debt</b>		
<u>Description (be specific as possible including creditor name &amp; account #):</u>	<u>Estimated Current Balance:</u>	<u>How do you want this debt assigned?</u>
<u>Description (be specific as possible including creditor name &amp; account #):</u>	<u>Estimated Current Balance:</u>	<u>How do you want this debt assigned?</u>
<u>Description (be specific as possible including creditor name &amp; account #):</u>	<u>Estimated Current Balance:</u>	<u>How do you want this debt assigned?</u>
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<u>Description (be specific as possible including creditor name &amp; account #):</u>	<u>Estimated Current Value:</u>	<u>How do you want this debt assigned?</u>
<u>Description (be specific as possible including creditor name &amp; account #):</u>	<u>Estimated Current Balance:</u>	<u>How do you want this debt assigned?</u>
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